

## Privacy Policy

### DATA PROTECTION

#### 1. Data protection at a glance

##### General notes

The following information provide a clear overview of what happens with your personal data when you visit our website. Personal data means all data that can be used to identify you personally. For detailed information on data protection, please refer to the data protection declaration set out below this section.

##### Data collection on our website

Who is responsible for the collection of data on this website?

The data processing on this website is handled by the website operator.

How do we collect your data?

Your data can be collected when you provide us with it. This may for instance involve data which you enter into a contact form.

Other data are automatically collected by our IT systems when you visit our website. These are in particular technical data (e.g. Internet browser, operating system or time of access). This type of data is collected automatically whenever you access our website.

What do we use your data for?

Some of the data is collected to ensure a smooth provision and functioning of the website. Other data can be used to analyse your user behaviour.

What rights do you have with regard to your data?

You have the right to request information on the origin, recipient and purpose of your personal data stored by us at any time and free of charge. Furthermore, you have the right to request the rectification, blockage or erasure of such data. If you have any question on the above or regarding other data protection issues, you can contact us at any time under the address specified in the legal notice. In addition, you have the right to lodge and appeal at the competent supervisory authority.

#### 2. General notes and mandatory information

##### Data protection

The operators of this website take the protection of your personal data very seriously. We handle your personal data confidentially and in accordance with the statutory data protection regulations and this data protection declaration.

When using this website, various personal data is collected. Personal data means

data that can be used to identify you personally. This data protection declaration explains which data we collect and for what we use them. It also specifies how and for what purpose this occurs.

We would like to point out that the transmission of data on the Internet (e.g. within the scope of email communication) may be subject to security loopholes. A complete protection of the data from the third-party access is not possible.

Information on the controller

The controller for the processing of data on this website is:

ILS Project Sp. z o.o.

Prosta 70

00-848 Warszawa

e-mail: [contact@ils-decor.com](mailto:contact@ils-decor.com)

'controller' means the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data (e.g. names, email addresses, etc.).

Withdrawal of your consent regarding data processing

Many data processing operations may only be carried out with your express consent. You can withdraw any already granted content at any time by simply sending us an informal notification by email. This shall however not affect the lawfulness of any data processed before the withdrawal.

Right to appeal at the competent supervisory authority

In case of infringements under the data protection regulations, the data subject shall have the right to lodge and appeal at the competent supervisory authority.

The competent supervisory authority in data protection issues is the state data protection officer of Poland in which our company is domiciled. A list of the data protection officers and their contact details is available at the following link:

<https://www.gov.pl/web/uw-mazowiecki/inspektor-ochrony-danych>

Right to data data portability

You shall have the right to have the personal data, processed by us on the basis of your consent or automatically for the purpose of contract fulfilment submitted to you a third party in a commonly used and machine-readable format. If you request the direct transfer of the data to another controller, this shall only occur where technically feasible.

SSL or TLS encryption

This website uses a SSL or TLS encryption for security-related reasons and the protection of the transmission of confidential content such as orders or requests sent by you to us as website operator. You can recognise an encrypted connection

as the “http://” in the address bar of your browser will change to “https://” and a padlock will appear.

When the SSL or TLS encryption is activated, the data you are transmitting to us cannot be read by third parties.

Information, blockage, erasure

Within the scope of the applicable statutory provision, you may request information on the personal data stored on you as well as their original, recipient, the purpose of their processing and where applicable the rectification, blockage or erasure of such data free of charge and at any time. If you have any further questions regarding the issue of personal data, you can contact us at any time under the address specified in the legal notice.

Objection to advertising emails

The use of contact details published within the scope of the obligation to provide a legal notice to forward advertising and information material not expressly requested is hereby objected to. The operators of the website expressly reserve the right to take legal action in case of the unrequested forwarding of advertising material, for instance in form of spam emails.

### 3. Data collection on our website

Cookies

Some of the webpages use so-called cookies. Cookies will not cause any damage on your computer and contain no viruses. They are designed to make our webpages more user-friendly, efficient and safe. Cookies are small text files that are placed on your computer and stored by your browser.

Most of the cookies used by us are so-called “session cookies”. They are automatically deleted when you leave our website. Other cookies will remain stored on your device until you delete them. These cookies enable us to recognise your browser the next time you visit the website.

You can set your browser to inform you about the placement of cookies on your device and allow the placement of cookies only in individual cases; furthermore, you can allow the placement of cookies only for specific cases or generally reject their placement and also activate the automatic deletion of cookies when closing the browser. The deactivation of cookies may restrict the function of this website.

Cookies required for the implementation of the electronic communication process or for the provision of specific functions, you want to use (e.g. shopping cart function) are stored on the basis of Art. 6 (1) lit. f GDPR. The website operator has a legitimate interest in the storage of the cookies, which is the technically

flawless and optimised provision of services. Where other cookies (e.g. cookies for analysing your surfing behaviour) are stored, these are set out separately in this data protection declaration.

#### Server log files

The provider of the website automatically collects and stores information in so-called server log files, which are automatically transmitted to us by your browser. These are:

- Browser type and version
- Operating system used
- Referrer URL
- Host name of the accessing computer
- Time of server request
- IP address

This data is not merged with other data sources.

Basis for the processing of the data is Art. 6 (1) lit. b GDPR, which allows the processing of data for the performance of a contract or pre-contractual measures.

#### Contact form

When using the contact form for sending us requests, we will store your data entered in the contact form including the specified contact details for the purposes of processing your request and for the case of follow-up queries. We will not forward this data without your consent.

The data entered in the contact form is therefore processed solely on the basis of your consent (Art. 6 (1) lit. a GDPR). You can withdraw this content at any time by simply sending us an informal notification by email. This shall however not affect the lawfulness of any data processed before the withdrawal.

We will keep the data entered by you in the contact form until you request us to delete it, withdraw your consent to the storage of the data or when the purpose for which the data is stored ceases to exist (e.g. once your request has been completed). Mandatory statutory provisions – in particular retention periods – shall remain unaffected of this.

#### 1. use of plugins

##### (1) Integration of Vimeo plugins

We use for the integration of videos among other things the supplier Vimeo. Vimeo is operated by Vimeo, LLC with headquarters in 555 West 18th Street, New York, New York 10011.

On our website we use plugins of the provider Vimeo. If you access the web pages of our website with such a plugin, a connection to the Vimeo servers will be established and the plugin will be displayed. This will tell the Vimeo server which

of our websites you have visited. If you are logged in as a member of Vimeo, Vimeo will assign this information to your personal user account. This information is also assigned to your user account when using the plugin, e.g. clicking the start button of a video. You can prevent this assignment by logging out of your Vimeo user account before using our website and deleting the corresponding cookies from Vimeo.

For more information about Vimeo's data processing and privacy practices, please visit <https://vimeo.com/privacy>

### (2) Integration of YouTube videos

We have included YouTube videos in our online offering, which are stored at <http://www.YouTube.com> and can be played directly from our website.

When you visit the website, YouTube receives the information that you have accessed the corresponding subpage of our website. In addition, the data specified under § 3 of this declaration will be transmitted. This takes place regardless of whether YouTube provides a user account that you are logged in to, or whether there is no user account. If you are logged in at Google, your data will be assigned directly to your account. If you do not wish your profile to be associated with YouTube, you must log out before activating the button. YouTube stores your data as user profiles and uses them for advertising, market research and/or the design of its website to meet your needs. Such evaluation is carried out in particular (even for users who are not logged in) to provide demand-oriented advertising and to inform other users of the social network about your activities on our website. You have the right to object to the creation of these user profiles, whereby you must contact YouTube to exercise this right.

Further information on the purpose and scope of data collection and processing by YouTube can be found in the Privacy Policy. There you will also find further information on your rights and setting options to protect your privacy: <https://www.google.de/intl/de/policies/privacy>. Google also processes your personal data in the USA and has submitted to the EU-US Privacy Shield, <https://www.privacyshield.gov/EU-US-Framework>.

### (3) Integration of Screencast Videos

For the integration of videos we use the provider Screencast. Screencast is operated by TechSmith Corporation with headquarters in 2405 Woodlake Drive, Okemos, MI 48864-5910, Michigan, USA.

On our website we use plugins from Screencast. When you access the web pages of our website that contain such a plugin, a connection is established to the Screencast servers and the plugin is displayed. This will tell the Screencast server

which of our websites you have visited. If you are logged into Screencast as a member, Screencast will assign this information to your personal user account. When using the plugin, e.g. clicking the start button of a video, this information is also assigned to your user account. You can prevent this assignment by logging out of your Screencast user account before using our website and deleting the corresponding Screencast cookies.